# Financial Statements Jane Goodall Institute for Wildlife Research, Education and Conservation

Toronto, Ontario June 30, 2018

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## **Independent Auditors' Report**

# To the Members of Jane Goodall Institute for Wildlife Research, Education and Conservation:

We have audited the accompanying financial statements of Jane Goodall Institute for Wildlife Research, Education and Conservation, which comprise the statement of financial position as at June 30, 2018 and the statements of changes in net assets, operations and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

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## Independent Auditors' Report - continued

#### **Basis for Qualified Opinion**

In common with many charitable organizations, the Organization derives revenue from donations, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to donation revenue, surplus, current assets and net assets.

#### **Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis of Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Jane Goodall Institute for Wildlife Research, Education and Conservation as at June 30, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Toronto, Ontario November 27, 2018

Chartered Professional Accountants, Licensed Public Accountants

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June 30, 2018

<b>Statement of Financial Position</b>	2018	2017
Current Assets		
Cash, Note 3	\$ 1,616,547 \$	1,616,928
Short-term investments, Note 3	381,121	378,193
Accounts receivable	64,977	41,371
Prepaid expenses	17,670	29,358
Advances to DRC project	 450,555	463,119
Total Current Assets	2,530,870	2,528,969
Capital Assets, Note 4	20,150	18,786
Total Assets	2,551,020	2,547,755
Current Liabilities		
Accounts payable and accrued liabilities	35,236	43,068
Deferred revenue, Note 5	 1,241,916	1,331,344
Total Liabilities	 1,277,152	1,374,412
Net Assets, per statement		
Development fund	1,253,718	1,154,557
Capital assets fund	 20,150	18,786
	 1,273,868	1,173,343
Total Net Assets and Liabilities	2,551,020	2,547,755

## **Approved by The Board**

Carlos Colorado	
	Director
Sujeet Kini	
<u> </u>	Director

The notes on pages 9 through 14 form an integral part of these financial statements.

Year ended June 30, 2018

## **Statement of Changes in Net Assets**

	D	evelopment C	Capital Assets		
		Fund	Fund	2018	2017
Balance, beginning of year	\$	1,154,557 \$	18,786 \$	1,173,343 \$	835,837
Surplus (deficit)		106,887	(6,362)	100,525	337,506
Transfer of capital assets		(7,726)	7,726	0	0
Balance June 30, End of Year		1,253,718	20,150	1,273,868	1,173,343

Year ended June 30, 2018

Statement of Operations	2018	2017
Revenue		
<b>Donations and Government Grants</b>		
African project donations and grants	\$ 1,610,023 \$	912,948
Roots & Shoots youth education donations and grants	154,992	170,429
General donations	336,951	300,362
<b>Total Donations and Government Grants</b>	2,101,966	1,383,739
Other Revenue		
General revenue, Note 1	11,427	4,720
Interest	3,089	21
Foreign exchange gain	988	15,315
Lectures and events	710,938	720,936
Sales of merchandise	1,540	0
Total Other Revenue	727,982	740,992
Total Revenues	2,829,948	2,124,731
Expenses		
Program Expenses		
Africa programs	1,773,575	873,180
Communication	223,959	220,533
Roots & Shoots	 217,250	195,273
Total Program Expenses	2,214,784	1,288,986
Administration Expenses		
Administration	198,907	181,876
Fundraising	309,370	309,561
<b>Total Administration Expenses</b>	508,277	491,437
Other Expenses		
Amortization	 6,362	6,802
Total Expenses	 2,729,423	1,787,225
Surplus	100,525	337,506

Year ended June 30, 2018

Statement of Cash Flows		2018	2017
Operating Activities	и	100 505	227.52/
Surplus	\$	100,525	\$ 337,506
Items not requiring an outlay of cash:			
Amortization		6,362	6,802
Impairment loss on capital assets		0	1,338
		106,887	345,646
Changes in Non-Cash Working Capital		(96,614)	(370,244)
Cash Flows From (Used In) Operating Activities		10,273	 (24,598)
Investing Activities			
Purchase of capital assets		(7,726)	(19,469)
Cash Flows Used In Investing Activities		(7,726)	 (19,469)
Net increase (decrease) in during the year		2,547	(44,067)
Cash and short-term investments at beginning of year		1,995,121	2,039,188
Cash And Short-Term Investments at End of Year		1,997,668	1,995,121

June 30, 2018

#### **Notes to Financial Statements**

#### **Status and Nature of Activities**

Jane Goodall Institute for Wildlife Research, Education and Conservation (the Organization) is a non-profit corporation dedicated to supporting wildlife research, education and conservation. The Organization works to promote the understanding, care and preservation of earth's living creatures and of their shared natural environment.

The objectives of the Organization are as follows:

- Increase Canadian awareness of, and compassion for the plight of endangered animals with a focus on chimpanzees;
- Foster public understanding of the interconnected nature of the human, animal and ecological communities;
- Increase support for habitat and species conservation, particularly for wild chimpanzees;
- Promote activities that ensure the well-being of wild and captive chimpanzees;
- Through the Roots & Shoots program:
  - Provide training in, and, support for environmental and humanitarian education and action; and
  - Inspire and engage Canadians to take action in local and global environmental and humanitarian initiatives.

The Organization is a registered charitable organization under the Income Tax Act, incorporated without share capital by letters patent under the Canadian Corporations Act.

#### Note 1 Significant Accounting Policies

#### **Funds**

The Development Fund is a reserve fund derived from unrestricted surpluses. The purpose of the fund is to accrue funds to allow for new program or development initiatives for the Organization and to provide a reserve fund to the Organization in case of need. The Capital Assets Fund accounts for all transactions related to capital assets including amortization.

June 30, 2018

#### Note 1 Significant Accounting Policies - continued

#### **Revenue Recognition**

The Organization follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can reasonably be estimated and collection is reasonably assured. Contributions received in advance of a program year and unearned are recorded as deferred revenue and recognized as revenue in the period in which the related expense is incurred.

Investment income includes interest from cash and investments, realized gains and losses distributed on investments and foreign exchange gains or losses on minor transaction in foreign currencies. Interest from fixed income investments is recognized over the term of these investments using the effective interest method. The remaining investment income is recognized on an accrual basis.

General revenue consists of education and outreach fees, marketing and licensing fees and other miscellaneous revenues. These revenues are recognized when the service is provided.

Revenue from lectures and events are recognized when the services are provided.

Revenue from sales of merchandise are recognized when the sale of the merchandise is completed.

#### **Capital Assets**

Capital assets are recorded at cost. The provision for amortization is calculated on the declining balance basis and charged to the statement of operations at the following rates:

Computer and software 30% Office equipment 20%

#### **Financial Instruments**

#### **Measurement of Financial Instruments**

The Organization initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions.

The Organization subsequently measures all its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in income.

Financial assets measured at amortized cost include cash, guaranteed investment certificates and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

#### Note 1 Significant Accounting Policies - continued

#### **Use of Estimates**

The preparation of financial statements requires management to make assumptions about future events that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### **Allocation of Expenses**

The Organization supports African projects and the Roots & Shoots program as well as communications and awareness raising as part of its mandate. The costs of each program include the costs of personnel and other expenses that are directly related to providing the programs. The Organization also incurs a number of general support expenses that are common to the administration of the organization and each of its programs.

A portion of salaries and benefits and general office expenses that are not already clearly tied to specific program areas have been allocated to program functions over the past year. These expenses are allocated as described in Note 6 and applied consistently each year. Expenses are reflected in both dollar terms and as a percentage of total expenses in that area.

#### Note 2 Financial Instruments

#### **Risk Management Policy**

The Organization is exposed to various risks through its temporary investments and its accounts receivable. Temporary investments are primarily in the form of guaranteed investment certificates diversified among a number of financial institutions. The following analysis provides a measure of the risks at June 30, 2018:

#### Credit Risk

The Organization is subject to concentrations of credit risk through its accounts receivable. The accounts receivable balance is made up of mostly receivables from government organizations within Canada. The maximum credit risk is equivalent to the carrying value. Management believes that the credit risk concentration with respect to its accounts receivable is low. Management assesses collectibility of its receivables on a periodic basis, and any receivables deemed uncollectible are written off.

June 30, 2018

#### Note 2 Financial Instruments - continued

#### Market Risk

Market risk is the risk of loss that may arise from changes in market factors such as interest rates, foreign exchange rates, and commodity prices. These fluctuations may be significant. The methods and assumptions management uses when assessing market risks have not changed substantially from the prior period and are summarized as follows:

#### (i) Interest Rate Risk

The Organization manages its investments based on its cash flow needs and with a view to optimizing its investment income. The Organization has invested its excess cash in guaranteed investment certificates as the means for managing its interest rate risk. See Note 3 for further details.

#### (ii) Foreign Currency Risk

The Organization's functional currency is the Canadian Dollar. Through its African projects, the Organization is exposed to foreign exchange risk as these transactions are settled in U.S. Dollars. The Organization has taken proactive steps to actively manage this risk to ensure that the potential impact on its operations is minimized.

#### (iii) Commodity Price Risk

The Organization is subject to normal price risk associated with consumer products.

#### **Liquidity Risk**

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to liquidity risk arising primarily from accounts payable.

June 30, 2018

Note 3	Cash and Investments								
						20	018		2017
	Cash								
	Petty cash				\$	2	269 \$		647
	Operating current accounts					588,7	762		748,517
	Restricted - DRC					998,9	978		867,764
	Restricted - IAYI					26,5	584		0
	Brokers cash account					1,9	954		0
						1,616,5	547		1,616,928
	Short-Term Investments								
	Guaranteed investment certificates					381,1	121		378,193
						1,997,6	668		1,995,121
Note 4	Capital Assets								
	•			Acc	umulated		Net		Net
			Cost	Am	ortization		2018		2017
	Computers and software	\$	25,635	\$	(9,738)	\$	15,897	\$	15,629
	Office equipment	Ψ	5,553	Ψ	(1,300)	Ψ	4,253	Ψ	3,157
	emee equipment		31,188		(11,038)		20,150		18,786

#### Note 5 Deferred Revenue

The Organization received funding from Global Affairs Canada (GAC) to support a four-year maternal health project in the Democratic Republic of Congo (DRC). This project started in April 2016 and \$1,208,594 of the Deferred Revenue amount represents the balance pending transfer request from the Jane Goodall Institute (JGI) DRC. The deferred revenue is recognized as revenue upon transfer of funds to JGI DRC. The entire balance is expected to be recognized as revenue by the third quarter of fiscal year 2018-2019.

The Organization also received funding from GAC to support a four-year Aboriginal youth internship project in Uganda. The project started in March 2018 and \$18,947 of the Deferred Revenue amount represents advance funds received from GAC and not yet spent towards the project. The deferred revenue is recognized as revenue when the funds have been spent. The entire balance is expected to be recognized as revenue by the second quarter of fiscal year 2018-2019.

During the year, the Organization received donations to help support the Tchimpounga Chimpanzee Rehabilitation Centre in the Republic of Congo. \$14,375 of the Deferred Revenue amount represents the amount not yet transferred to Tchimpounga. The deferred revenue is recognized as revenue upon transfer to Tchimpounga. It is expected to be recognized as revenue by the fourth quarter of fiscal year 2018-2019.

June 30, 2018

#### Note 6 Salaries and Benefits Expense

Salaries and benefits consists of remuneration to employees not directly attributable to the Roots & Shoots or any other project or department. The total amount of allocated salaries and benefits, general office expenses and electronic communications expenses during the year totaled \$682,751.

Salaries and benefits have been allocated as follows:

	%	2018	%	2017
African project	19.49 \$	133,064	19.66 \$	122,014
Communication	20.39	139,205	20.23	125,558
Roots & Shoots	19.02	129,877	19.93	123,695
Administration	16.98	115,952	17.52	108,768
Fundraising	24.12	164,653	22.66	140,690
Total remuneration during the year	100.00	682,751	100.00	620,725